Checklist for New or Sale of Pedicab Company

Date appl	ication submitted:	Investigator:	
Applicant	s Name:		
The follow	ing requirements will be comple	ted by the investigator working on your case	
inter has l of vi	view. (Sec 76-76 {2} states "Wloeen convicted of the violation of	round check (Validity) completed and reviewed <u>before</u> the day of the nether or not the applicant, or any person listed in subsection (1) of this section, f any federal or state felony or, within the previous 12 months, has been convice or has ever had a certificate or permit issued under this article revoked or ne City Treasurer.	
In order to	begin processing an application	a, the applicant must submit the following	
if zo		tact the City Planning and Development Department so that they may determinusiness to operate at your proposed location — City Planning and Developmen St., (816) 513-1500	
Com	pleted commercial vehicle applic	cation (must be signed).	
	processing fee per person for a ci licant/s have resided	riminal history record check to include all cities, states, & countries where	
All of the f	ollowing information listed belo	w must be submitted by the applicant	
<u>Have</u> <u>Need</u>	1		
	Consultant consent form sign	ed by the applicant (only applicable if a consultant is used).	
	A photograph of each differe	nt type of vehicle that will be permitted.	
	"Pedicab charge sheet" form	complete.	
	"Vehicles in Service" form co	omplete.	
	Asset Sales agreement signed	& notarized by all parties – Sale only.	
	_ Declaration of Intent to sell,	signed by all parties & notarized (we provide the form) – Sale only.	
		dated within the preceding 90 days from the date of application – from the Finance Department at 1118 Oak Street, KCMO (816) 513-1135. <i>From both</i>	
	Corporation only – a copy of all corporate officers, shareho Partnership only – a copy of	erating agreement listing the members and managers of the LLC of the bylaws and all amendments and organizational minutes, verifying olders and number of shares held for the partnership agreement (limited partnership requires partnership applicating partner) – the managing partner must be noted on the application	ion
	a certificate of good standing partnership – not general par	from the State of Missouri. If the business is less than one year old or cannot be retrieved, submit a certificate of organization (LLC or limited <i>tnership</i>), <u>or</u> a certificate of incorporation (corporation) – from the State of ang in KCMO, 615 E. 13 th St., (816) 889-2925	
	Fictitious name registration (Building in KCMO, 615 E. 1	if DBA is different than the corporate name) – from the State Office 3 th St., (816) 889-2925	

<u>Have</u>	Need
<u>Have</u>	Need

- A copy of the Certificate of Insurance for every vehicle listed on "Vehicles in Service" form. Sec. 76-162 states "(a) The permit holder or applicant for permits under this article shall maintain liability insurance with liability limits of at least \$25,000.00 for injury to, or death of, one person, by reason of the carelessness or negligence of the driver or operator of such vehicle, and \$50,000.00 for injury to, or death of, more than one person, resulting from a single accident, by reason of the carelessness or negligence of the driver or operator of such vehicle, and \$10,000.00 for damage to property, including baggage or other property of a passenger carried in or on the vehicle, resulting from any single accident, by reason of the carelessness or negligence of the driver or operator of such vehicle, with a deductible, if any, not to exceed \$500.00 and \$25,000.00 for uninsured motorist coverage for passengers as that coverage is defined in RSMo § 379.203. All claims shall be referred to the insurance company for handling by a claims representative located in the Kansas City metropolitan area.
- (b) All insurance coverage must be written by companies that have A.M. Best's rating of B+V or better, and are licensed or approved by the state to do business in the state. The liability insurance required to be maintained under the provisions of this section shall be a policy under which the insurance company obligates itself to handle claims under the coverage thereof and to indemnify the permit holder and the driver or operator of the vehicle, and pay to the claimant all amounts which the insured becomes legally obligated to pay under the policy, in excess of any applicable deductible. A certificate of insurance reflecting all endorsements shall be filed with the director, who shall have the authority to require a true copy of the insurance policy at his discretion.
- (c) The liability insurance policy shall contain a provision for continuing liability there under to the full amount thereof, notwithstanding any recovery thereon.
- (d) The liability insurance policy shall contain a separate endorsement requiring the insurance company to notify the director in writing of any change in coverage, or cancellation of the policy, at least ten days prior thereto.
- (e) A valid certificate of insurance issued by a company providing the required insurance policy shall be available for inspection at the permit holder's principal place of business. The certificate shall include all of the following:
- (1) The full name of the insurer;
- (2) The name and address of the insured;
- (3) The insurance policy number;
- (4) The type and limits of coverage;
- (5) The specific vehicles insured;
- (6) The effective dates of the insurance policy; and
- (7) The certificate issue date.

<u>Have</u>	<u>Need</u>	
		A copy of the business Occupational License.
		A copy of the applicant's United States Immigration documents (green card, refugee card, resident alien card)